ALIVE DISCIPLESHIP PASTOR

TITLE: ALIVE Discipleship Pastor
I REPORT TO: Central Campus Pastor
REPORTING TO ME: Discipleship Team, Marriage Ministry, Help Ministries, Discipleship Volunteers
CATEGORY: Full-time
CURRENTLY HELD BY:
LAST UPDATED: 07/03/23

PURPOSE:

To facilitate the effective ministry of ALIVE Wesleyan by serving the church with excellence, in a spirit of Christ-likeness. To lead small groups program, develop and direct the discipleship team, oversee marriage ministry, recruit and develop leaders for discipleship programs, and resource discipleship initiatives.

OVERALL RESPONSIBILITY:

DISCIPLESHIP

I. Discipleship Champion
1. Lead discipleship initiatives at ALIVE
2. Represent Discipleship to the greater church body
   a. Guest Connection events, core night, discovery class, Sunday AM promotion
   b. Champion cause of adult discipleship among staff
3. Ensure ALIVE Discipleship programs replicate ALIVE DNA and lead to multiplication

II. Small Groups Direction
1. Oversee and coordinate small groups system
   a. Meet monthly with Discipleship Team to facilitate small groups
   b. Train new leaders
   c. Coordinate details for online small group catalog
   d. Oversee small group launches
   e. Recruit discipleship team members and small group leaders
2. Facilitate leadership development for Discipleship volunteers
   a. Provide strategic, development-oriented trainings and appreciation
   b. Empower discipleship team members to lead and care for group leaders and to own the vision for discipleship at ALIVE
3. Serve as liaison between staff and Discipleship Team
   a. Transfer and champion ALIVE DNA in Discipleship Teams at every level
   b. Resource and advocate for church-wide adult discipleship initiatives
   c. Communicate church-wide emphasis to discipleship team and groups

III. Baptism and New Believers' Coordination
1. Plan details of baptism
   a. Work with other staff to set dates, and cover details for baptism day
   b. Coordinate with youth and children's pastors and communication to pastoral staff

2. Create Baptism class for candidates
    a. Teach on meaning of baptism
    b. Manage sign ups and follow ups for class
3. Follow-up with baptism candidates
    a. Printing certificates
    b. Assist new believers in finding support needed for the next step

IV. Marriage Ministry Coordination

1. Support vision of ALIVE through marriage ministry
    a. Share marriage ministry as outreach resource and care/discipleship resource internally
    b. Incorporate marriage transformation stories into body life
    c. Champion marriage ministry to staff and ALIVE as a whole
2. Support and resource marriage ministry leaders
    a. Work with ministry leaders to find testimony couples
    b. Provide childcare guidance, books, materials as needed
    c. Communicate regarding technical needs for Re|engage

V. Support Discipleship Initiatives for Campus Pastors

1. Resource and inform campuses of Discipleship ministries
    a. Share groups system and resources with campuses
    b. Provide support with Re|engage launches (testimonies, access to videos)
2. Work with campus pastors to contextualize discipleship events or initiatives as needed

VI. Stephen Ministry, Celebrate Recovery and Grief Care Support (Help Ministries)

1. Provide resources for ministries
2. Meet with ministry leaders regularly to provide support, training, encouragement and accountability
2. Ensure follow up for all ministry sign ups
3. Communicate with staff and body regarding these help ministries

ADMINISTRATION

VII. Promotion

1. Propose content and strategy for discipleship promotion to communications department
2. Initiate internal discipleship promotion
3. Provide clear communication and direction to staff regarding discipleship initiatives
    a. Write up discipleship program descriptions and communications
    b. Share clearly in staff planning meetings

VIII. Data Management

1. Record and report data for all discipleship initiatives (groups, marriage, etc)
    a. Manage sign ups and follow ups for discipleship initiatives
    b. Maintain accurate lists and counts
2. Maintain discipleship data
    a. Work with group leaders to keep accurate group records
    b. Add new contacts and update existing contacts for discipleship sign ups
3. Maintain group and discipleship data systems
    a. Train leaders on discipleship systems
    b. Maintain sign up system for groups